

Kim's Katered Affair

115 North Wayne Street

Warren, IN 46792

(260) 375-2837



Client *(print please)*

Event Address

Event Date

As promised, I have set out below a description of the services that ***Kim's Katered Affair*** will provide to you.

I will provide the following services:

My fee for the services performed will be as follows:

25% due upon confirmed booking with remainder due upon delivery

If you agree that the foregoing fairly sets out your understanding of our agreement, please sign a copy of this letter in the space indicated below, and return it to me.

Yours sincerely,

Kim Nelson

Agreed and Accepted: _____

Client *(please sign)*

Date